

ARCHITECTURAL & LANDSCAPE CONTROL COMMITTEE
REQUEST for APPROVAL of DECK PROJECT

FAILURE to complete this form and obtain prior project APPROVAL
will result in minimum \$100.00 FINE

THIS PROCEDURE MUST BE FOLLOWED for DEPOSIT RETURN!

NAME: _____

ADDRESS: _____

PHONE: _____

____ ADAMS
____ BURNHAM
____ CLARK
____ DEARBORN
____ EVANSTON

DATE SUBMITTED: _____

\$250.00 security deposit is required.

SIGNATURE: _____

I have read and understand the deck guidelines on the back of this page: _____ (initial)

PLANNED PROJECT: _____ REMOVAL _____ INSTALLATION _____ REPLACE

DESCRIBE PROJECT, LOCATION, including sketch or drawings, etc.: _____

NAME, ADDRESS, PHONE and EMAIL of CONTRACTOR: _____

DATE APPROVED: #1 _____ (INIT. __) #2 _____ (INIT. __)

APPROVED WORK *MUST* BE STARTED WITHIN 40 DAYS OF APPROVAL
OR A NEW APPROVAL WILL BE NECESSARY. 5/18

GUIDELINES

Decks:

1. Length and width of deck cannot exceed shortest privacy fence.
2. Deck rail height:
 - a) If the deck or patio is less than 12” high from ground no railing is required, but it may have a railing not to exceed 36”.
 - b) If the deck is higher than 2 feet off the ground the rail must be 42” high.
 - c) All balusters on the rail cannot be more than 6” apart. Balusters must provide 50% openness unless special permission is granted.
3. All new decks must be a minimum of 6” away from any privacy fence, which may not be used to support a deck. A movable section of decking may be installed up to, but not attached to, the privacy fence.
4. 42” footings required.
5. Decks must be stained within one year of completion. Preferred deck stain is Oxford Brown or comparable color of semitransparent brown oil stain. If preferred, floor and treadle may remain natural wood color.
6. Plans must first be presented to the Acacia A&LCC for approval, then processed to the Village of Indian Head Park for required building permit (if required).
7. Temporary summer season screened structures may be erected on a deck/patio between May 1st and November 1st.
8. Check with village for current deck permit requirements.