

ALCC request for approval of DECK PROJECT

Failure to complete this form and obtain approval **PRIOR to starting** project will result in **minimum \$100 fine**

This procedure must be followed for deposit return

Name: _____

____ ADAMS

Address: _____

____ BURNHAM

____ CLARK

Phone: _____

____ DEARBORN

____ EVANSTON

Email: _____ **can we email you approval paperwork? Y/N**

Date submitted: _____ **\$250.00 security deposit is required.**

Signature: _____

I have read and understand the deck guidelines on page 2: _____ (initial)

PLANNED PROJECT: ____ **REMOVAL** ____ **INSTALLATION** ____ **REPLACE**

Describe project location including sketch or drawings, etc.

Name, address & phone of CONTRACTOR:

Contractor email: _____ **can we email you approval paperwork? Y/N**

DATE APPROVED: #1 _____ **(INIT. _____)** **#2** _____ **(INIT. _____)**

APPROVED WORK MUST BE STARTED WITHIN 40 DAYS OF APPROVAL OR A NEW APPROVAL WILL BE NECESSARY.

Deck Guidelines

1. Length and width of deck cannot exceed shortest privacy fence.
2. Deck rail height:
 - a) If the deck or patio is less than 12" high from ground no railing is required, but it may have a railing not to exceed 36".
 - b) If the deck is higher than 2 feet off the ground the railing must be 42" high.
3. Balusters cannot be more than 6" apart. Balusters must provide 50% openness unless special permission is granted.
4. All new decks must be a minimum of 6" away from any privacy fence, which may not be used to support a deck. A movable section of decking may be installed up to, but not attached to, the privacy fence.
5. 42" footings required.
6. Decks must be stained within one year of completion. Preferred deck stain is Oxford Brown or comparable color of semitransparent brown oil stain. If preferred, floor and treadle may remain natural wood color.
7. Plans must first be presented to the Acacia ALCC for approval, then processed to the Village of Indian Head Park for required building permit (if required).
8. Check with village for current deck permit requirements.