

ALCC request for approval of LANDSCAPING INSTALLATION

Failure to complete this form and obtain approval **PRIOR to starting** project will result in a **minimum \$100.00 fine**

This procedure must be followed for deposit return

Name: _____

- _____ ADAMS
- _____ BURNHAM
- _____ CLARK
- _____ DEARBORN
- _____ EVANSTON

Address: _____

Phone: _____

Email: _____ **can we email approval paperwork? Y/N**

Date submitted: _____ **\$250.00 security deposit is required, unless this project is part of a patio and/or deck installation whereby one deposit suffices.**

Signature: _____

Describe landscape installation, including sketch or drawings and show plantings in relation to actual property lines; attach copy of plat of survey:

Name, address and phone of CONTRACTOR: _____

Contractor email: _____ **can we email approval paperwork? Y/N**

Approvals require both A&LCC and Grounds Maintenance Department concurrence.

DATE APPROVED: #1 _____ **(INIT. _____)** **#2** _____ **(INIT. _____)**

Grounds Maintenance: #3 _____ **(INIT. _____)**

**APPROVED WORK *MUST* BE STARTED WITHIN 40 DAYS OF APPROVAL
OR A NEW APPROVAL WILL BE NECESSARY.**

LANDSCAPING GUIDELINES

- 1. Major landscaping projects must be approved by the ALCC before construction begins.**
- 2. No extraneous material will be permitted, i.e., flamingos, bird baths, in-ground flag poles, toys, etc.**
- 3. Driveway reflectors will be allowed from December 1 to April 1 each year.**
- 4. No fences are allowed; this is a Village ordinance.**