

**ALCC request of replacement of GARAGE DOOR**

Failure to complete this form and obtain approval **PRIOR to starting** project will result in a **minimum \$100 fine**

This procedure must be followed for deposit return

**Name:** \_\_\_\_\_

\_\_\_\_\_ **ADAMS**

**Address:** \_\_\_\_\_

\_\_\_\_\_ **BURNHAM**

**Phone:** \_\_\_\_\_

\_\_\_\_\_ **CLARK**

\_\_\_\_\_ **DEARBORN**

\_\_\_\_\_ **EVANSTON**

**Email:** \_\_\_\_\_ **can we email you approval paperwork? Y/N**

**Date submitted:** \_\_\_\_\_ **\$250.00 security deposit is required.**

**Signature:** \_\_\_\_\_

**ONLY ACCEPTABLE DOOR: CLOPAY MODEL #4300 – COLOR: ALMOND**  
**NO EXCEPTIONS !!**

**Name, address and phone of CONTRACTOR:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Contractor email:** \_\_\_\_\_ **can we email you approval paperwork? Y/N**

**Date Approved: #1** \_\_\_\_\_ **(INIT. \_\_\_\_\_)**

**#2** \_\_\_\_\_ **(INIT. \_\_\_\_\_)**

**Townhome Maintenance #3** \_\_\_\_\_ **(INIT. \_\_\_\_\_)**

**APPROVED WORK MUST BE STARTED WITHIN 40 DAYS OF APPROVAL OR A NEW APPROVAL WILL BE NECESSARY**