

ALCC request for approval of SOLAR ENERGY SYSTEM PROJECTS

Failure to complete this form and obtain approval **PRIOR to starting** this project will result in a **minimum \$100 fine**

This procedure must be followed for deposit return

Name: _____

- _____ ADAMS
- _____ BURNHAM
- _____ CLARK
- _____ DEARBORN
- _____ EVANSTON

Address: _____

Phone: _____

Email: _____ **can we email approval paperwork? Y/N**

Date submitted: _____ **\$250.00 security deposit is required.**

Signature: _____

SOLAR ENERGY SYSTEM PROJECT SHALL MEET ALL THE REQUIREMENTS SPECIFIED IN THE SIXTH AMENDMENT TO THE ACACIA ASSOCIATION DECLARATION OF PROTECTIVE COVENANTS, ARTICLE X, SECTION 3 "ENERGY POLICY STATEMENT".

I CERTIFY THAT I HAVE READ AND WILL ABIDE BY THE ACACIA ENERGY POLICY STATEMENT.

OWNER INITIALS _____

Name, address and phone of CONTRACTOR WITH CERTIFICATIONS:

Contractor email: _____ **can we email approval paperwork? Y/N**

I CERTIFY THAT I HAVE READ AND WILL ABIDE BY THE ACACIA ENERGY POLICY STATEMENT.

CONTRACTOR SIGNATURE AND DATE _____

DATE APPROVED: ALCC #1 _____ (INIT. _____) ALCC #2 _____ (INIT. _____)
ALCC #3 _____ (INIT. _____) Townhome Maint. #3 _____ (INIT. _____)

**APPROVED WORK *MUST* BE STARTED WITHIN 40 DAYS OF APPROVAL
OR A NEW APPROVAL WILL BE NECESSARY.**

GUIDELINES for SOLAR ENERGY SYSTEM PROJECTS

1. A sample of illustrated brochure of the proposed solar collectors, solar storage mechanisms and solar energy systems clearly depicting the system and defining the proposed materials to be used must be submitted.
2. Construction drawings with accurate dimensions and exact placement and orientation on Living Unit's roof must be submitted. Drawings shall clearly show all elevations, roof planes, proposed assembly and attachment to the roof structure, installation location on the Owner's Living Unit, and location of any storage tanks. All applications shall include calculations indicating the number and area of panels required.
3. Owner must send copy of application to all Owners adjacent to the Living Unit the same day the application is submitted to the ALCC. Adjacent means any Living Units with sight of the panels when installed.
4. Owner shall be responsible, at his/her own cost, for any and all applications and permits required by the state, county, or village of Indian Head Park.
5. Solar collectors shall be installed only on the roof and completely contained within the vertical plane of the exterior wall lines of the structure. Solar collectors shall provide at least three (3) feet of space between edge of solar collectors and the roof boundary in order to access for maintenance.
6. Solar collectors, solar storage mechanisms, and solar energy systems, whenever possible, should be installed on existing plane of roof material.
7. Solar collectors, solar storage mechanisms and solar energy systems installed on roofs must be firmly affixed and parallel to the roof surface.
8. All plumbing lines shall be concealed on exterior of the building, if possible.
9. Roof solar collectors shall be consistent in color with existing roof shingles and shall be painted and/or anodized when appropriate.
10. Ground mounted, free standing solar collectors, solar storage mechanisms and solar energy systems are prohibited.
11. The solar energy system must be installed on the roof within an orientation to the south or within 45 degrees east or west of due south.
12. The solar energy system must be installed by a professional contractor, licensed or accredited by the North American Board of Certified Energy Practitioners (NABCEP), Interstate Renewable Energy Council (IREC) or other similar nationally recognized accrediting/licensing authority. The appropriate credentials, including contractor's insurance information, shall be submitted.

OWNER AND CONTRACTOR MUST READ AND ABIDE BY THE ENERGY POLICY STATEMENT.